Forms
Viewing or Downloading PDF Forms
Frequently Asked Questions

Here are some answers to questions we receive frequently from the public about viewing or downloading PDF or pre-populated annual report forms . We provide this for informational purposes only. It does not constitute legal advice.

1. **I want to file a document with the Secretary of State's Office. Where can I find the forms on the website?**

2. **I'm on a Mac and I receive this error message when trying to view a pre-populated Annual Report. What do I do now?**

> "Please wait...If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document."

3. **I am having trouble using online services or forms, what do I do?**

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1. **I want to file a document with the Secretary of State's Office. Where can I find the forms on the website?**

Forms are provided on the website by entity type at www.sosnc.com/corporations by clicking the "Print Forms" link in the left column. You may also click here to go directly to the listing of entity types. Click the type entity to see a listing of forms, including fees.

2. **I'm on a Mac and I receive this error message when trying to view a pre-populated Annual Report. What do I do now?**

Make sure you have downloaded Adobe Reader on your Mac computer and that you have updated it to the latest version. Also, check to make sure you are opening this document in Adobe Reader and not in Preview.

To make sure your default program for opening PDF files is Adobe Reader do the following:

1) Open Finder
2) Select a previously downloaded or saved PDF file
3) Right click on the file
4) Select "Open With" from the menu
5) In the sub menu that appears, make sure Adobe Reader is listed as the default. If it is not, click the Adobe Reader icon in the menu to make it the default.

3. I am having trouble using online services or forms, what do I do?

Effective online service and form presentation depend on a number of things. Your browser is one of them.

It is possible our online services and forms work better with some combinations and vintages of computers, operating systems, and browsers than others. Sometimes a customer encounters a problem with our Web site that might be resolved by using the latest version of a browser.

If you have difficulty using our online services or forms with your favorite Web browser, please try again with the most current production version of your browser. If you still encounter difficulty, consider downloading one of these popular, free browsers:

Microsoft Internet Explorer available at: http://www.microsoft.com/windows/ie

MOZILLA FireFox available at: http://www.mozilla.org/firefox

 Google Chrome available at: http://www.google.com/chrome

NOTE: The Department does not approve browsers. The above information is provided as a service. You have to evaluate your own browser needs when selecting the browser you wish to use.

Files that are preceded by the symbol are in DOC or RTF format. You must have a copy of Microsoft Word or Word Pad to view DOC files. RTF files may be viewed with any RTF compliant viewer.

Files that are preceded by the symbol are in PDF format. You must download and install the Adobe Acrobat Reader to view these files. Click on the icon below to download the Reader.

Files that are preceded by the symbol are in HTML, Text, or Xml format. HTML files may be viewed with any standard web browser.